



2023 – 2024 Note-worthy Experiences Music Studio Policies

Thank you for giving yourself (or your child) the gift of music instruction: a skill that will last a lifetime. It is important that we have the same music goals. Together we can make lessons a positive learning experience.

To keep the lesson time free from as many distractions as possible, I have compiled a list of policies. Your agreement and adherence to these policies is important to the success of our studio.

- Students/parents/guardians agree not to directly or indirectly solicit their instructor for lessons and agree that doing so would constitute a breach of this agreement. Instructors are prevented from conducting lessons and/or other services for students outside of Note-worthy Experiences.
- The music studio remains open during inclement weather. Attendance is at the discretion of student/parent/teacher during severe weather advisories. Lessons can be conducted via Zoom, Skype or Facetime as an alternative.
- All students should have a working and in-tune instrument, bench, music stand & metronome (an application is acceptable) in a non-distracting environment. Students may use keyboards as a temporary beginner instrument.
- Students should practice a minimum of 5 times a week to meet their goals. Students may always brush up previous assignments at home. Lesson consistency, as well as practice consistency, is important.
- Students' photographs may be taken from time to time and posted on our blog, website, and social media. Please see the Photo Release below.
- For everyone's health, all students are asked to wash or sanitize their hands prior to lessons.
- Missed lessons are not refundable and will not be credited. A 24-hour notice is required for all missed lessons. Students may opt to have a lesson via Zoom, Skype or Facetime. If there is a lesson scheduled and the teacher arrives, payment is expected. The studio director and office manager should be included in all communication regarding missed and canceled lessons.
- Tuition is either due at the beginning or at the end of the month for all lessons scheduled in that month. Prepayment is preferred. A \$15 late fee for tuition that is 15 days late. Lessons are suspended for students who have tuition outstanding for more than 30 days. A \$30 returned check fee will be charged for all returned checks.
- Payments should be sent directly to the studio via check sent to 75 Witherell Drive, Sudbury, MA 01776, on line with your financial institution or online with Zelle (to rbordner@note-worthyexperiences.com). In order for our instructors to focus on your student and the individualized lesson plans, please send all payments and paperwork directly to the studio.
- Students who wish to take an extended break (4 weeks or more) from lessons will not be guaranteed a lesson time upon their return. Students who wish to pay for the remainder of lessons missed will have their spot held on their behalf. Students must give a 2 week notice to the studio prior to the leave of absence.
- Participation in recitals, competitions, and festivals is highly encouraged in order to provide your student with a well-rounded musical experience.
- Conferences are available upon request to discuss the student's progress, goals and expectations.
- It is strongly recommended that one parent attend lessons (or most lessons) with any student under the

age of 18. Students who have lessons at home must have a parent, guardian or competent childcare provider in the home during the lessons.

- Students under the age of 18 should not communicate directly with the instructor via text, email or social media. A parent or guardian must be included in the group text or email messages.
- Students should remain clothed during the entire time with the instructor for online or in person lessons.
- The instructor will end the lesson if a student expresses any inappropriate actions or gestures.

I hereby agree to follow all the above stated policies.

Student Name / Date:

Parent / Guardian Signature Date (if student is under the age of 18)

Photo and Media Release:

I hereby grant Renee Bordner ("Studio Owner") and Note-worthy Experiences Music Studio ("Studio") irrevocable right to use, publish, distribute and exhibit my or my child's/children's likeness (e.g., photographs or performance videos) and name for all lawful business related proposes including, but not limited to, advertising the Studio's business and/or services and for all other purposes related to advertising, publicity, including, media and press releases, in any manner or medium. I waive the right to inspect or approve any finished products including printed or electronic copies of such. I waive the right to any royalties or other compensation arising or related to the use of said names and likenesses. I hereby hold harmless, release, and discharge the Studio Owner and the Studio from all claims, demands, causes of action and other liabilities related to Studio's uses of said likenesses by myself, my heirs, designees, and/or assignees.

I am at least 18 years of age and am competent to contract in my own name and/or in the name of the below mentioned minor(s). I have read this release before signing, and fully understand the contents of it.

Signature: _____

Printed Name: _____

Date: _____

If the person signing is under age 18, consent must be signed by a parent or legal guardian, as follows: I,

_____, hereby certify that I am the parent/legal guardian of

_____, and I do hereby give my consent without reservation to the

foregoing on behalf of this person.

Parent/Guardian Signature: _____

Parent/Guardian Printed Name: _____

Date: _____

Revised: 04/04/2023